

Dear Parent/Carer,

I am writing to introduce myself as in September I joined The Suthers School as one of the new Assistant Headteachers with responsibility for behaviour and attitudes. I feel very privileged to have the opportunity to work at such a fantastic school populated by a wonderful community of children and adults.

We have had a superb start to the year, and I have been impressed by the levels of hard work, effort, and the impeccable attitude to learning I have seen demonstrated by our students here at Suthers.

Since we are at the start of a brand-new academic year, I would like to take the opportunity to revisit our uniform expectations. Uniform is an important part of a school's identity, which reinforces who we are as a community. Our students look incredibly smart. I would like to remind all parents and carers of the following uniform and behaviour regulations within our policy:

**Skirts** – Formal, plain black, knee-length pleated skirt. No stretch-fit, pencil style or skater skirts permitted. **The rolling of skirts is not permitted.**

**Jewellery** - Students may only wear a watch (no smart watches) and one plain pair of stud earrings but no other jewellery is permitted. Facial piercings are not permitted. Plasters may not be worn to cover nose piercings or otherwise prohibited jewellery. A plastic retainer is required to cover any nose piercings. Any other items of jewellery will be confiscated and put in the school safe. We would encourage all students to keep sentimental items at home to ensure their safety.

**Make-up** - Make-up, false nails and nail polish are not permitted. Only clear nail polish is allowed. False eyelashes and eyelash extensions are not permitted. Students will be asked to remove nail polish and trim down nail extensions. We ask parents to ensure gel or acrylic extensions are removed professionally. Refusal to remove makeup or other non-uniform items will result in the student being issued an after-school detention.

**Mobile phones and personal devices** – Students are not permitted to use a mobile phone at any point during the school day or within the school building unless directed by a member of staff. If a student is caught using their phone, or their phone is seen or heard, it will be confiscated and put in the school safe, where it must be collected by a parent/carers at the end of the school day unless otherwise communicated. Smartwatches are prohibited.

If a student is caught using their phone/smartwatch, or their phone/smartwatch is seen or heard, it will be confiscated and put in the school safe, where it will remain until collected by a parent/carers at the end of the school day unless otherwise communicated.

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**Head Teacher**  
Nicola Watkin BA (Hons), PGCE, NPQSL  
**Executive Head Teacher**  
Andy Seymour BA (Hons), PGCE, NPQH



If a student fails to comply with the regulation, they will be asked to hand their phone or device into school reception every morning to be kept in the school safe. The device can then be collected from the school reception at the end of the school day.

Airpods and headphones should be removed upon arrival at the school site. If a student fails to comply with this regulation, they will be asked to hand these devices over where they will be kept in the school safe and can be collected at the end of the day.

Students have already received this guidance in tutor sessions, assemblies and standing briefings in their first week. If you have any questions about the content of this letter, please do not hesitate to contact the school or refer to our website. If there are any extenuating circumstances, which mean you are unable to meet the uniform requirements, then please contact the school.

I look forward to your support in ensuring all students are treated equally and trust this above makes things clearer for everyone.

Kind regards,

Ms T Salisbury

Assistant Head Teacher – Behaviour and Attitudes.